

INSTRUCTIONS (631 - E)

This form must be completed for each visit to a health care provider, including dentists and other specialists, **EXCEPT** if a treatment or therapy is on-going and regularly scheduled, such as psychological therapy or an allergy series, a Health Visit Report (631-E) must be completed at the initial visit only with the frequency and end date noted under Section B. 3.

Identifying information on health care provider may be completed by that provider, the caretaker, or the worker. Identifying information on the child and worker should be completed by the caretaker or worker.

A. TYPE OF VISIT

1. Initial Health Screen: A child must have an initial Health Screen within 5 days of entry into care. (See Circular Letter 91-17 for content of examination.)
2. Comprehensive Health Assessment: A child must have a Comprehensive Health Assessment within 60 days of entry into care. (See Circular Letter 91-17 for content.) This is always a full EPSDT examination.

Note: Both 1 and 2 can be completed during the same visit if all elements of both are performed within 5 days of entry into care. Check both boxes.

3. Well Child /: Refer to the Healthy Kids Program - Schedule of EPSDT/Healthy Kids: Preventive Health Care.
4. Sick / Emergency: Self-Explanatory
5. Other: The type of visit should be specified. It can include dental visits, mental health evaluations or therapy, eye, orthopedic or gynecological/gyn examinations, or other specialists.

B. VISIT INFORMATION: This section must be completed by the health care provider or 2 copies of the provider's report must be attached. One copy is retained in the Health Passport and the other is sent to the worker with the "case record" (yellow) copy of the Health Visit Report (631 - E) form.

2. Immunizations: This section documents immunizations administered during the visit. Immunizations chart on CHILD'S HEALTH HISTORY (631 - B) Section III must be updated also.
3. Follow up Needed: This section documents the needed follow-up treatments by this provider or referrals to another physician or service.

If a condition requires regularly scheduled, on-going visits, the frequency and completion date must be noted. Only one Health Visit Report (631 - E) is required.